



South Walton County Mosquito Control District
2021-2022 Regular Board Meeting
Thursday, January 25, 2022 – 10:00 AM
Minutes of Meeting

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida on January 25, 2022 @ 10:00 AM.

Madam Chairman Faulk called the meeting to order at 10:00 AM and opened with a Prayer and Pledge of Allegiance to the American Flag.

The Commissioners attending the meeting were Kristine Faulk, Doug Liles, and Donna Johns. Laura Donaldson, attorney, phoned in for the meeting.

Staff Present: Darrin Dunwald, Director
 Cammie Henderson, Office Manager
 Rich Mitchell, Environmental Ops Manager

Public: Suzanne Harris Beth Norris
 Bonnie McQuiston Connie Hansen
 Alan Osborne Susan Bland
 Kevin Howard Mona Howard

APPROVAL OF MINUTES

December 16, 2021 Regular Board Meeting Minutes motion to approve.

Motioned by: Commissioner Donna Johns
 Seconded by: Doug Liles

Motion approved: Unanimously

January 10, 2022 Special Board Meeting – Auditor Selection Minutes motion to approve.

Motioned by: Commissioner Donna Johns
 Seconded by: Doug Liles

Motion approved: Unanimously

January 10, 2022 Special Board Meeting Minutes motion to approve.

Motioned by: Commissioner Doug Liles
 Seconded by: Donna Johns

Motion approved: Unanimously

Chairman Kristine Faulk moved to nominations of new Chairman of Board, Treasurer, and Secretary for current year.

Chairman Faulk motioned to nominated Donna Johns for Chairman.
Seconded by: Commissioner Doug Liles
Motion approved: Unanimously

Chairman Faulk motioned to nominated Doug Liles for Secretary.
Seconded by: Commissioner Donna Johns
Motion approved: Unanimously

Commissioner Donna Johns motioned to nominated Kristine Faulk for Treasurer.
Seconded by: Commissioner Doug Liles
Motion approved: Unanimously



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Former Chairman Kristine Faulk passed the gavel to the new Chairman Donna Johns.

PUBLIC COMMENT - NON-AGENDA ITEMS

Alan Osborne – Formerly went to Bob Hudson that agreed to the standard deemed by Dr. Harper. Standard 6" retain water in ditches. Asking Mosquito Control to require a standard in our ditches. Dr. Harper set a standard from a report he did years previously. Discussion ensued.

Motion to request permission for Donna Johns, Rich Mitchell, & Darrin Dunwald to meet with Alan Osborne to review information regarding retaining of water in ditches.

Motion by Commissioner Doug Liles

Seconded by Commissioner Kristine Faulk

Motion approved: Unanimously

Suzanne Harris questions the reference of "good relations" with the county made by the attorney. The county has owed you all money for a long time and they have refused to pay SWCMCD. Suzanne Harris asked what the attorney has done about this? Discussion ensued.

Bonnie McQuiston stated that during an outside forum with House Rep. Drake, Doug Liles was presented information for a grant of \$250,000 and she was wanting clarification on who the grant benefited. Doug Liles responded. Discussion ensued.

Kevin Howard 39 homes of HOA Palmetto asking us to reconsider our vote from last year regarding the fence between the properties. Discussion ensued.

Mona Howard for the HOA Palmetto stated there are 6 ladies that have come down with breast cancer and doesn't know if the chemicals are causing it. Discussion ensued.

Sue Bland for the HOA Palmetto property borders SWCMCD. Doesn't care for the chain link. Concern about openness and chemical. Asking for a barrier. Discussion ensued.

Suzanne Harris stated that Edgewater faced the same issue and as long as it on their property they can do it.

Recess Break – at 11:23 AM - Come back at 11:35

Back in Session - at 11:35

ADMINISTRATION'S REPORT

Financial Report for December – discussion ensued

Monthly Verification – discussion ensued

December Expenditures

Request for motion to approve December Expenditures as presented by Chairman Donna Johns.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously

Labor Report

New Lead Mosquito Control Tech position, discussion ensued

Covid-19 Policy – Tabled until February meeting



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LEGAL

December Billing

Request for motion to approve Legal expenditures as presented by Chairman Donna Johns.

Motioned by: Commissioner Kristine Faulk

Seconded by: Commissioner Doug Liles

Motion approved: Unanimously

OPERATIONS

December Summary – Discussion ensued

Educational Sessions – Teahna Ratliff has started school education programs

Doug Liles questioned the Performance Evaluation and matrix for the upcoming audit.

Discussion ensued

Albrecht Engineering Group LLC – Blanket Contract - Discussion ensued

Motion to approve the Albrecht Engineering contract for 90-days.

Motioned by: Commissioner Kristine Faulk

Seconded by: Commissioner Doug Liles

Motion approved: Unanimously

Additional discussion ensued.

Through further discussion we are changing the prior motion for Albrecht Engineering to state:
Motion for Director Darrin Dunwald to enter into a contract for impact to the district's
mosquito control with Albrecht Engineering contract for no more than \$20,000.

Motioned by: Commissioner Kristine Faulk

Seconded by: Commissioner Doug Liles

Motion approved: Unanimously

DAG Changes

Discussion ensued regarding billing and change orders.

Tabled the changes orders after additional information collected. Director is to get additional
information and/or have DAG attend the next meeting through Zoom. Why move Civil
Engineering out of service order?

Motion to approve the December invoice for \$10,068.75 for prior services rendered and for
DAG to attend next meeting.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously

Recess – 1:16 PM

Back in Session – 1:20 PM

COMMISSIONERS

Seat – 1 Doug Liles

House bill 4011 – this was discussed prior in the meeting. Writing a letter to Darrin about what
happened so it will be there for public record.

November 2021 board minutes correction – no corrections needed. Hydro Solution payments
done, are we still working with them? Rich stated we are no longer working with Hydro Solutions.



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Zoom meetings and more accurate board minutes for increased transparency.

We have decided to record the meeting this point forward.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously

Consultant library – in process

Signers of the bank account – wants access to online bank. Doug wants to see the back side of the check. We will provide the access for commissioners to have online access.

Doug wants a report that shows who has signed into the account and when.

Seat – 2 Donna Johns

Legal Representation – discussion ensued about a day-to-day attorney and let Laura handle the major items. Commissioner Doug Liles disagreed with the discussion.

Motion to Darrin Dunwald to sign an engagement letter seeking an attorney as needed not to exceed \$200 per hour.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously

Commissioners – all being on the same page. Discussion ensued.

Seat – 3 Kristine Faulk

Vote For Chairman, Treasurer, Secretary

Moved to the beginning of the meeting.

OLD BUSINESS

Consultant Library – Discussed above

Auditor Selection – Have received phone calls and emails requesting additional information. Auditor Selection meeting is scheduled for 9AM February 17th meeting.

NEW BUSINESS – None

COMMENTS BY COMMISSION AND PUBLIC – None

Adjourn meeting by Madam Chairman Donna Johns at 2:10 PM.

Madam Chairman Kristine Faulk: *Kristine Faulk*

Commissioner Doug Liles: *Doug Liles*

Commissioner Donna Johns: *Donna Johns*



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Next Scheduled Meeting(s):

Special Board Meeting – Auditor Selection: February 17, 2022 – 9 AM – SWCMCD, 774 N County Hwy 393, Santa Rosa Beach, FL 32459

Regular Board Meeting: February 17, 2022 – 10 AM – SWCMCD, 774 N County Hwy 393, Santa Rosa Beach, FL 32459