



South Walton County Mosquito Control District  
2023-2024 Budget Workshop #2  
Thursday, July 6, 2023 – 10:00 AM  
**Minutes of Meeting**

The Board of Commissioners of the South Walton County Mosquito Control District held its Budget Workshop at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida on July 6, 2023, at 10:00 AM.

Chairman Doug Liles called the meeting to order July 6<sup>th</sup> at 10:00 AM and opened with a Prayer and Pledge of Allegiance to the American Flag.

The Commissioners attending the meeting were Doug Liles, Kristine Faulk, and Steve Young.

Staff Present: Darrin Dunwald, Director  
Cammie Henderson, Office Manager  
Gerry Williams, Operations Manager

Public: None

**PUBLIC COMMENT - NON-AGENDA ITEMS**

**REVIEW TENTATIVE BUDGET FOR 2023-2024**

1. Review Overall Budget

Cammie Henderson explained that we are here to review the budget and the amounts selected for each category. Explain Roll-back rate: With the new property values the rollback is the millage that would provide SWCMCD with the same Ad Valorem as the previous year. The current rollback rate is .1910. Our maximum millage rate .2160

Review of Overall Budget – Discussion Ensued.  
(See Attached Summary of Budget worksheet.)

Discussion Included:  
Add a Civil Engineer to the budget.  
Discussed Satellite Phones.  
Storage Containers – Review for future needs.

2. New Capital

Energreen	\$279,000
Pickups (2)	\$96,000
Tablets from Frontier (5)	\$28,000
AVR Bucket	\$29,000
AVR Rake	\$29,000
Couplers	\$7,500
Microscope (2)	\$25,000
Dump Truck	\$137,000
Steel Container Storage (3)	\$25,000
Satellite Phones (4)	\$15,000



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3. Ad Valorem

Ad Valorem	\$7,139,685
Disposition of Fixed Assets	\$90,000
Other Misc. Revenue	\$1,500
Other Sources	\$1,000
Interest	<u>\$200,000</u>
<b>Total Income</b>	<b>\$7,432,185</b>

4. Millage Rate

Millage – Currently requesting 0.21 per \$1,000  
Prior year millage was 0.22 per \$1,000

NEW ACTION ITEMS

1. Robert to attend meeting regarding tablets.
2. Trim Meetings are scheduled for September 8<sup>th</sup> and 15<sup>th</sup>.
3. Firm price on administrative building.
4. FL Frank to DAG.
5. Protocol on drone treatment process.

Request for motion to Adjourn by Chairman Doug Liles

Motioned by: Commissioner Kristine Faulk

Seconded by: Commissioner Steve Young

Motion approved: Unanimously.

Adjourn meeting by Chairman Doug Liles at 11:30 AM.

Chairman Doug Liles:

Commissioner Kristine Faulk:

Commissioner Steve Young:

**Next Scheduled Meeting(s):**

Regular Board Meeting: July 13, 2023 – 10 AM – SWCMCD, 774 N County Hwy 393, Santa Rosa Beach, FL 32459

## Summary of Budget

Acct	Description	Budgeted 23-24	Budgeted 22-23	Actual thru May 22-23	24 Budget to 23 Budget % Increase
311	Ad Valorem	\$ 7,139,685.27	\$ 6,309,405.00	\$ 5,932,255.67	13.16%
334.1	State Grant				
362	Equipment Rental				
337	Grants and Donations				
361	Interest Earnings	\$ 200,000.00	\$ 20,000.00	\$ 284,456.53	900.00%
364	Equipment and/or Other Sales	\$ 90,000.00	\$ 60,000.00	\$ 77,200.00	50.00%
369	Misc/Refunds (prior yr expenditures)	\$ 1,500.00	\$ 1,500.00	\$ 1,291.23	0.00%
380	Other Sources	\$ 1,000.00	\$ -	\$ -	
389	Loans				
<b>Total Receipts</b>		<b>\$ 7,432,185.27</b>	<b>\$ 6,390,905.00</b>	<b>\$ 6,295,203.43</b>	<b>16.29%</b>

Account	Description	Budgeted 23-24	Budgeted 22-23	Actual thru May 22-23	24 Budget to 23 Budget % Increase
10	Personal Services	\$ 1,621,096.00	\$ 1,270,595.00	\$ 666,491.46	27.59%
20	Personal Services Benefits	\$ 711,650.00	\$ 587,629.79	\$ 336,857.36	21.11%
30	Operating Expenses	\$ 403,794.00	\$ 366,189.00	\$ 219,018.47	10.27%
40	Travel & Per Diem	\$ 75,000.00	\$ 50,000.00	\$ 23,608.33	50.00%
41	Communication Services	\$ 35,000.00	\$ 25,000.00	\$ 17,080.14	40.00%
42	Freight Services	\$ 4,000.00	\$ 3,000.00	\$ 4,417.37	33.33%
43	Utility Services	\$ 20,000.00	\$ 20,000.00	\$ 6,009.15	0.00%
44	Rentals & Leases	\$ 50,000.00	\$ 50,000.00	\$ 11,643.00	0.00%
45	Insurance	\$ 85,000.00	\$ 65,000.00	\$ 53,521.75	30.77%
46	Repairs & Maintenance	\$ 78,000.00	\$ 77,710.00	\$ 26,857.27	0.37%
47	Printing & Binding	\$ 5,000.00	\$ 2,500.00	\$ 1,438.71	100.00%
48	Promotional Activities	\$ 20,000.00	\$ 10,000.00	\$ 4,325.13	100.00%
49	Other Charges	\$ 8,000.00	\$ 8,000.00	\$ 6,376.63	0.00%
51	Office Supplies	\$ 20,000.00	\$ 20,000.00	\$ 9,204.75	0.00%
52.1	Fuel/Oil/Lube	\$ 50,000.00	\$ 50,000.00	\$ 23,569.69	0.00%
52.2	Chemicals	\$ 1,000,000.00	\$ 500,000.00	\$ 329,831.50	100.00%
52.3	Protective Clothing	\$ 10,000.00	\$ 10,000.00	\$ 1,492.99	0.00%
52.4	Misc. Supplies	\$ 107,000.00	\$ 90,000.00	\$ 38,410.14	18.89%
52.5	Tools & Implements	\$ 10,000.00	\$ 10,000.00	\$ 1,744.00	0.00%
54	Publications & Dues	\$ 35,000.00	\$ 35,000.00	\$ 10,116.40	0.00%
55	Training	\$ 65,000.00	\$ 50,000.00	\$ 17,630.55	30.00%
60	Capital Outlay	\$ 670,500.00	\$ 433,500.00	\$ 401,945.39	54.67%
71	Principal				
72	Interest				
81	Aids to Government Agencies				
83	Other Grants & Aids				
89	Contingency (Currency Year)	\$ 700,000.00	\$ 600,000.00	\$ -	16.67%
99	Payment of Prior Year Accounts				
<b>Total Budget &amp; Charges</b>		<b>\$ 5,784,040.00</b>	<b>\$ 4,334,123.79</b>	<b>\$ 2,211,590.18</b>	<b>33.45%</b>

0.001	Reserves Future Capital Outlay	\$ 1,000,000.00	\$ 1,400,000.00	\$ -	
0.002	Reserves Self Insurance				
0.003	Reserves Cash Balances to be Carried Forward	\$ 600,000.00	\$ 600,000.00	\$ -	
0.004	Reserves Sick & Annual Leave	\$ 30,000.00	\$ 30,000.00	\$ -	
<b>Total Reserves Ending Balance</b>		<b>\$ 1,630,000.00</b>	<b>\$ 2,030,000.00</b>	<b>\$ -</b>	
<b>Total Budgetary Expenditures &amp; Balances</b>		<b>\$ 7,414,040.00</b>	<b>\$ 6,364,123.79</b>	<b>\$ 2,211,590.18</b>	
<b>Ending Fund Balance</b>		<b>\$ 18,145.27</b>	<b>\$ 26,781.21</b>	<b>\$ 4,083,613.25</b>	

Carryover from 22-23 Year Reserves & Contingency  
Most of carryover is the building fund.

**\$ 10,000,000.00**

