



South Walton Mosquito District

Regular Board Meeting Agenda



Thursday, September 24, 2026 — 10:00 AM



SWCMCD Headquarters

774 N County Hwy 393, Santa Rosa Beach, FL 32459

Call to Order

- Chair to state the time.

Invocation & Pledge of Allegiance

Approval of Minutes

- August 20, 2026 — Regular Board Meeting (*Motion*) – Page 6
- September 8, 2026 – TRIM #1 (*Motion*) – Page 10
- September 22, 2026 – TRIM #2 (*Motion*) – TBD

Public Comment (Non-Agenda Items)

Departmental Updates:

Construction Update – Page 13

- Administration Building — status report
- Phase II — status report

Administration Report – Page 23

- Financial Report – Page 24
- Expenditures (*Motion*) — Request to receive and forward for CPA review – Page 43
- Holiday Calendar 26-27 (*Motion*) – Page 51
- Holiday Policy Update (*Motion*) – Page 53
- PTO Policy Update (*Motion*) – Page 57
- Wage Increases (*Motion*) – Page 63

Legal – Page 65

- Invoice August (*Motion*) – Page 66

Operations – Page 71

- Summary & Lab Report — updates from field and lab

Commissioner Report

- **Seat 1:** Doug Liles
- **Seat 2:** Steve Young
- **Seat 3:** Kristine Faulk

Current Action Items

Opened	Item	Action	Due Date	Close Date
11/2025	Evaluate sidewalk – stormwater	Chairman Doug Liles – Increased impermeable area may increase flooding.	Aug 2026	
04/2026	Brand	Create a brand to show public health, environmental stewardship, and fiscal responsibility	Aug 2026	
04/2026	Payroll Outsource	Look for alternatives	Aug 2026	
04/2026	Accounting Software	Research what other districts are using. Provided research information at the June Meeting.	Aug 2026	
7/2026	One-page summary on abandoning ditches	Amy Myers	Aug 2026	
10/2025	Resolution on Website	Kellyanne is updating the website.	Sept 2026	

Opened	Item	Action	Due Date	Close Date
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04/2026	AI Policy Review	Create policy	Sept 2026	
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08/2026	Surge Suppressors for Fire System		Sept 2026	
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Future Action Items

Opened	Item	Action	Due Date	Close Date
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02/2026	Financial Process – Financial Review Quarterly		Oct 2026	
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11/2025	Joint-Use Agreement for Emergency Use		Jan 2027	
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08/2026	25-26 Audit by May 15 th .		Jan 2027	
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New Business

Opened	Item	Action	Due Date	Close Date
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Comments by Commission and Public

Adjournment

- Request Motion to adjourn (*state time*)

Next Scheduled Meeting

 **Thursday, Oct 22, 2026 — 10:00 AM**

Regular Board Meeting

 **SWCMCD Headquarters**