



South Walton County Mosquito Control District
2023-2024 Regular Board Meeting
Thursday, February 15, 2024 – 10:00 AM
Minutes of Meeting

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida on February 15, 2024, at 10:00 AM.

Chairman Kristine Faulk called the meeting to order on February 15th at 10:00 AM and opened with a Prayer and Pledge of Allegiance to the American Flag.

The Commissioners attending the meeting, Doug Liles, Steve Young, and Kristine Faulk, were present. Attorney Amy Myers was present.

Staff Present: Darrin Dunwald, Director
 Cammie Henderson, Office Manager
 Gerry Williams, Operations Manager
 Joe Deel, Environmental Operations

Public: Adrienne Campbell
 Oliver Ross

APPROVAL OF MINUTES

January 18, 2024, Regular Board Meeting

Request for a motion to accept the board minutes for January.

Motioned by: Commissioner Steve Young

Seconded by: Commissioner Doug Liles

Motion approved: Unanimously.

PUBLIC COMMENT - NON-AGENDA ITEMS - None

ADMINISTRATION'S REPORT

Financial Report for January – Discussion ensued.

Discussed the Certificate of Deposit that will mature next month and that we will need to reinvest. After discussion, the board approved to reinvest in a 6-month CD.

January Expenditures. Discussion ensued.

Request for a motion to approve January expenditures as presented for CPA to review.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Steve Young

Motion approved: Unanimously.

LEGAL

January Billing

Commissioner Doug Liles asked about the MS4 permit and Amy Myers stated that we were not required to have an MS4 permit.



South Walton County Mosquito Control District

2023-2024 Regular Board Meeting

Thursday, February 15, 2024 – 10:00 AM

Request for a motion to approve January legal invoices.

Motioned by: Commissioner Steve Young

Seconded by: Commissioner Doug Liles

Motion approved: Unanimously.

OPERATIONS

January Summary – Discussion ensued.

Commissioner Doug Liles asked about our large budget for chemicals. Asking if we buy it only when we need it. Gerry Williams indicated that we purchase the majority of our products over the summer. Gerry Williams keeps a good eye on and is informed by companies if they see a shortage or any issues. We don't currently see any issues.

Commissioner Doug Liles asked if we had all products stored above past flood levels. Gerry Williams confirmed that it was and that items were stored in tubs.

Lee County Mosquito District Aerial Workshop

April 15 -18, 2024 (motion)

Request for a motion to approve attending Lee County Aerial Workshop.

Motioned by: Commissioner Steve Young

Seconded by: Commissioner Doug Liles

Motion approved: Unanimously.

Old Town Stormwater Facility Workshop at the District Headquarters 2/26/24 @ 1:00 pm

Discussion ensued.

Code Compliance workshop at the District Headquarters

(meet and greet, mosquito and ditch education) 2/28/24 @ 9:00 AM – Discussion ensued.

Construction Manager Contract – Discussion ensued.

COMMISSIONERS

Seat – 1 Doug Liles – None

Seat – 2 Steve Young

Strategic Plan: Goals, Objectives & Metrics – Discussion ensued. Steve will meet with Darrin and the group to review and start the process. Commissioner Steve Young provided a presentation on Strategic Planning.

Seat – 3 Kristine Faulk – None

ADDITIONAL NON-AGENDA ITEMS

Amy to write the 5-year agreement for the use of 1 acre behind SWCMCD. (motion)

Request a motion to approve Resolution 24-002 contingent insertion and deletion approved by Director Darrin Dunwald and Attorney Amy Myers.

Motioned by: Commissioner Steve Young

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously.



South Walton County Mosquito Control District

2023-2024 Regular Board Meeting

Thursday, February 15, 2024 – 10:00 AM

Cammie Henderson requested approval for an expenditure of \$41,745, for the purchase of the replacement drone that was not budgeted. The insurance company claim loss paid \$36,745.

Request to approve the \$41,745 to purchase the replacement drone that was not budgeted.

Motioned by: Commissioner Steve Young

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously.

OLD BUSINESS

Action Items:

- 1) List of problematic breeding areas through poor percolation and/or draining. **Still in process**
- 2) Dump truck with driver rental. Possible RFP to have a list of approved companies. **Still in process**
- 3) Disclaimer – we are not responsible for stormwater through our ditches. **Still in process**
- 4) Dock of the Bay – follow up with a letter to Planning rejecting their decision. **CLOSED per email.**
- 5) Make a recommendation to the Board for sign company by value. **Still in process.**
- 6) Dump truck with driver rental. Possible RFP to have a list of approved companies. Send purchasing procedures to Amy Myers. **Still in process.**
- 7) Update Educational Reimbursement Plan. **Still in process**
 - a) Pre-approval for education reimbursement.
 - b) Florida schools

NEW BUSINESS

Action Items:

- 1) Commissioner Steve Young would like a meeting with Robert, IT, regarding:
 - a. VPN?
 - b. 2-Step Authenticity?
 - c. Is our data secure? How secure?
 - d. Update on Best Practices
 - e. Recommendations
- 2) Commissioner Doug Liles requested an ICPR model update.
- 3) Commissioner Steve Young request to Start Strategic Plan: Goals, Objectives & Metrics.
- 4) Amy Myers to write a letter regarding the use of the commissioner title for Doug Liles.

COMMENTS BY COMMISSION AND PUBLIC

Commissioner Doug Liles stated his own opinion about stormwater but used his SWCMCD commissioner title in a letter. Commissioner Steve Young is questioning whether Commissioner Doug can use his commissioner title when the board hasn't approved the information and action. Commissioner Doug



South Walton County Mosquito Control District
2023-2024 Regular Board Meeting
Thursday, February 15, 2024 – 10:00 AM

Liles states that he is trying to indicate that SWCMCD doesn't handle stormwater. Commissioner Doug Liles's new concern is Senate Bill 102, Live Local Bill. Commissioner Steve Young asked attorney Amy Myers's opinion on the use of the commissioner title. Attorney Amy Myers stated that you have two hats, one that you wear as a private citizen and one as commissioner. Any time you use that title you are acting as the commissioner. It blurs the line that you write it as a private citizen and use the commissioner title. Commissioner Doug Liles asked Attorney Amy Myers to write a letter to that and that Commissioner Doug Liles would send it to the Ethics Committee to weigh in on the matter. Discussion ensued.

Request for motion to Adjourn by Chairperson Kristine Faulk
Motioned by: Commissioner Doug Liles
Seconded by: Commissioner Steve Young
Motion approved: Unanimously.

The meeting was adjourned by Chairperson Kristine Faulk at 11:54 AM.

Chairperson Kristine Faulk: *Kristine Faulk*
Commissioner Steve Young: *St Young*
Commissioner Doug Liles: *Doug Liles*