

South Walton County Mosquito Control District
2023-2024 Regular Board Meeting
Thursday, October 19, 2023 – 10:00 AM
Minutes of Meeting

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida on October 19, 2023, at 10:00 AM.

Chairman Doug Liles called the meeting to order October 19th at 10:00 AM and opened with a Prayer and Pledge of Allegiance to the American Flag.

The Commissioners attending the meeting, Doug Liles, Steve Young, and Kristine Faulk, were present.

Staff Present: Darrin Dunwald, Director
 Cammie Henderson, Office Manager
 Gerry Williams, Operations Manager
 Joe Deel, Ditch Operations

Public: Adrienne Campbell

ELECTION OF OFFICIALS

Commissioner Steve Young nominated Kristine Faulk as Chairman for fiscal year 23-24.

Commissioner Doug Liles Seconded the motion.

Motion Approved: Unanimously

Kristine Faulk nominated Steve Young as Treasurer and Doug Liles as Secretary.

Commissioner Doug Liles seconded the motion.

Motion Approved: Unanimously.

APPROVAL OF MINUTES

September 21, 2023, Regular Board Meeting (motion)

Motion to approve September 21, 2023, Regular Board Meeting as presented.

Motioned by: Commissioner Steve Young

Seconded by: Commissioner Kristine Faulk

Motion approved: Unanimously.

Clarification on minutes regarding the Commissioner Benefits by Commissioner Doug Liles, Commissioner Liles indicated that the Commissioners should pay the same amount the employees pay for benefits. This would have raised the Commissioners costs over their current plan. On September 21, 2023, ultimately the board of commissioners voted to keep the benefit costs the same as the previous year's costs.

PUBLIC COMMENT - NON-AGENDA ITEMS - None

ADMINISTRATION'S REPORT

Financial Report for September – Discussion Ensued.

\$215,767.67 short on Ad Valorem from budgeted.

For the year we have gained \$474,558.68 for the year.

Current Year compared to Last Fiscal Year – total current year is up 40.99% over prior year. Mainly due to product purchases are up 46.96%.



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Off subject on exfiltration systems: Darrin Dunwald is presenting at the FMCA Conference in a couple of weeks on exfiltration systems. Commissioner Doug Liles wanted to know how they reveal the rate of flow in the exfiltration systems. Discussion ensued.

Commissioner Doug Liles wants us to be able to charge for SWMD review on plans that involve mosquito control ditches.

September Expenditures – Discussion Ensued.

Request for motion to approve September Expenditures as presented and to be reviewed by CPA.

Motioned by: Commissioner Doug Liles

Seconded by: Commissioner Steve Young

Motion approved: Unanimously.

Director Review paperwork – please have Darrin’s review done and back to Cammie Henderson before the next board meeting.

Pay Increases – Cola and Merit

Review the spreadsheet. Discussion Ensued.

Request for motion to approve Pay Increases as presented.

Motioned by: Commissioner Steve Young

Seconded by: Commissioner Doug Liles

Motion approved: Unanimously.

Move November Board Meeting to Wednesday, November 8th at 10:00 AM.

LEGAL

August & September Billing (motion)

Request for motion to approve legal invoice for August & September as presented.

Motioned by: Commissioner Steve Young

Seconded by: Commissioner Doug Liles

Motion approved: Unanimously.

OPERATIONS

September Summary – Discussion Ensued.

Ditch requirements discussion. Attorney Amy Myers is in the process of creating the document.

Performed treatments by drone.

Construction Manager Contract – Wheaton Smith, should have it for the next meeting.

State of the District – Discussion Ensued.

2022-2023 goals:

Finish design & programming of Phase 2 of the shop building (in process)

New Administrative Building – Groundbreaking – January 2024

Approved through Planning in August 2023

Started design of Phase II – Shop/Maintenance Building.

Successfully complete the OPAGGA Performance Audit

Obtain approval through DMS to utilize and purchase an application drone.

Purchased 2 Application Drones

Became the only FDACS approved Mosquito Control UAS program in NW Florida



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Additional Achievements:

- Developed relationship with Walton County Planning Department
- Continue enforcing developers to adhere to SWCMCD Standards when applicable.
- Continue streamlining Frontier Precision/Field Seeker software and training all employees.
- Completed all FDACS reports on time.
- Appointed by FMCA as the NW Florida Regional Representative for a second term.
- Member of two FMCA Legislative committee working groups – UAS/Special Districts.
- Attended several DMS workshops for UAS/Drone Legislation.
- Completed the financial audit on time. Reduced finding from 3 to 1.

New 2023-2024 Goals

- Finish design and programming Phase 2 of the Shop/Maintenance Building.
- Reestablish Interlocal agreement with Walton County.
- Perfect the UAS program, possibly by way of LiDAR.

COMMISSIONERS

- Seat – 1 Doug Liles
- Seat – 2 Steve Young
- Seat – 3 Kristine Faulk

OLD BUSINESS

Construction Separate Account – Discussion Ensued.

NEW BUSINESS

Action Items:

1. Construction Funding, separate account, or sub account.
2. Mosquito Control Ditch clarification/protocol documentation for Walton County Planning.

COMMENTS BY COMMISSION AND PUBLIC - None

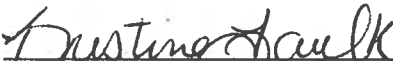
Request for motion to Adjourn by Chairperson Kristen Faulk

Motioned by: Commissioner Steve Young

Seconded by: Commissioner Doug Liles

Motion approved: Unanimously.

Adjourn meeting by Chairperson Kristine Faulk at 11:31 AM.

Chairperson Kristine Faulk: 

Commissioner Steve Young: 

Commissioner Doug Liles: 