

South Walton County Mosquito Control District

REGULAR BOARD MEETING

August 20, 2019

Agenda

Call to Order

Invocation and Pledge

Approval of Minutes (motion)

Administration Items

1. Financial Reports for July 2019
2. Approval of Expenditures for July 2019
3. Building update
4. Other

Legal

1. Attorney's Report/Approval of Invoice (**motion**)
2. Request for Executive Session regarding *Liles vs South Walton Mosquito Control District*

Operations

1. Activity Report
2. Laura Donaldson- Manson Bolves Donaldson Varn PA
3. Drainage
4. Other

Announcements

September 4th @ 5:05 pm Public Hearing for tentative budget
September 16th @ 5:15 pm Public Hearing for final budget

Seat 1- Commissioner John Magee

Seat 2- Commissioner Tim Norris

Seat 3- Commissioner Kristine Faulk

Restate New Action Items

Public Comments

Adjourn

REGULAR BOARD MEETING

July 9, 2019

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida on July 9, 2019 at 9:33 a.m.

The Commissioners attending the meeting were John J. Magee Chairman via phone, Kristine Faulk, and Tim Norris. Staff present: Director Harley Sampson Jr. and Office Manager Shirley Steele.

The meeting opened with a Prayer and Pledge of Allegiance to the American Flag.

Financial reports including expenditures for June 2019 presented for approval. Motion was made to approve financial reports with expenditures for June 2019 by Commissioner Faulk. Seconded by Commissioner Norris. The Board unanimously approved.

Building update- DAG is currently working to create a final option from approved selection. Commissioner Norris and Director Sampson will meet with DAG Friday, July 12th to discuss Task Order #2 and our timeline.

Manuals, Policy and Procedures- Updated and new policies will first be presented to the staff and leadership team, then if approved the draft policy will be presented to the Employment Consultant and legal. When the updated is vetted the update or policy will be presented to the Board of Commissioners for final approval.

Panhandle Mosquito workshop scheduled in January 2020. The Administrative Assistant is currently working to get the event scheduled with a venue and date. Suggestion Tallahassee Days moved to January, Dodd conference.

Other Districts have implemented a Commissioner expense category to offset some of the expense incurred for home office, travel and other expenses. According a motion was made to reimburse a monthly operating expense for each Commissioner at \$150.00 per month payable in the beginning of the month to start July 2019 by Commissioner Faulk. Seconded by Commissioner Norris. The Board unanimously approved

Annex Freeport options for Mosquito and Drainage. Director Sampson will contact Collier County regarding the process.

Salaried position with the South Walton Mosquito Control District. Three (3) positions will be offered the opportunity to become Exempt by the guidelines established by the US Department of Labor, Wage and Hour Division. The positions considered will be the Office Coordinator, Field Supervisor and Operations Manager. Currently the Director is also an Exempt position. Employment offer letters will be signed by each person accepting the Exempt status. The current

recommendation for salary adjustments within the next Fiscal Year will be a maximum of 1.5% for management and a maximum of 3% for full time employees.

Drainage- Currently waiting on a Memorandum of Understanding from Attorney Myers. Commissioner Norris will schedule a meeting with Larry Jones.

Announcements

- Environmental Summer School is scheduled July 16 -19, 2019.

Adjourned at 11:02

John J Magee, Chairman

Kristine Faulk, Secretary

SPECIAL MEETING
BUDGET WORKSHOP

July 10, 2019

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, PFlorida on July 9, 2019 at 9:33 a.m.

The Commissioners attending the meeting were John J. Magee Chairman via phone, Kristine Faulk, and Tim Norris. Staff present: Director Harley Sampson Jr. and Office Manager Shirley Steele.

The meeting opened with a Prayer and Pledge of Allegiance to the American Flag.

The South Walton County Mosquito Control proposed budget for 2019 -2020 local fund

Budget Summary

Estimated Revenue

Ad valorem	\$4,164,552.00
Interest earnings	\$87,000.00
Equipment Sales	\$100,000.00
Misc Refunds	\$1500.00
Total	\$4,353,052

Expenditures

Personal Service	\$930,043.00
Personal Service Benefits	\$474,000.00
Operating Expense	\$16,200.00

Travel & Per Diem	\$21,500.00
Communication Services	\$18,000.00
Freight Services	\$3,000.00
Utility Services	\$10,600.00
Rentals & Leases	\$33,250.00
Insurance	\$45,000.00
Repairs & Maintenance	\$50,050.00
Printing & Binding	\$500.00
Promotional Activities	\$14,000.00
Other Charges	\$4,675.00
Office Supplies	\$5,000.00
Gasoline/oil/lube	\$27,250.00
Chemicals	\$174,226.00
Protective Clothing	\$5,000.00
Misc. supplies	\$47,500.00
Tools & Implements	\$3,000.00
Publication & Dues	\$11,000.00
Training	\$14,000.00
Capital Outlay	\$2,068,369.00

Reserves

Future Capital Outlay	\$25,000
Self-Insurance	\$235,100
Cash Balance to carry forward	\$60,000
Sick and Annual leave	\$30,000
TOTAL	\$350,100

John J Magee, Chairman

Kristine Faulk, Secretary

As of July 31, 2019

83.3%

Local

Receipts	Amt budgeted	Mthly Amt received	YTD received	% received
Ad valorem	\$3,921,332.00	\$239.90	\$3,931,164.40	100%
Misc. receipts	Interest	\$7,446.47	\$47,992.74	
	Tax Collector misc.			
	Misc.	\$764.90	\$5,748.82	
	Total misc.	\$8,211.37	\$53,741.56	
	Total monthly receipts	\$8,451.27		
		YTD Total receipts	\$4,038,647.52	
	Amount budgeted			
	less Reserves			
Expenditures	\$1,863,357.27	Mthly Amt expended	YTD expended	% expended
		\$157,937.96	\$1,707,874.73	92%

State

Receipts	Amount budgeted	Mthly Amt received	YTD received	% received
	Misc receipts		\$0.00	
	Interest	\$0.05	\$0.50	
	Misc. refunds		\$0.00	
	Total misc.	\$0.05	\$0.50	
	Total monthly receipts	\$0.05		
		YTD Total receipts	\$0.50	
Expenditures	Amount budgeted	Mthly Amt expended	YTD expended	% expended
	\$1,197.40	\$0.00	\$0.00	0%



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

MOSQUITO CONTROL MONTHLY REPORT

Submit to:
Mosquito Control
3125 Conner Blvd, Bldg 6
Tallahassee, FL 32399-1650

ADAM H. PUTNAM
COMMISSIONER

Section 388.341 F.S., Rule 5E-13.027, F.A.C.
Telephone: (850) 617-7995; Fax (850) 617-7969

COUNTY/ DISTRICT South Walton County

FISCAL YEAR: 2018-2019

MONTH: July

LOCAL FUNDS RECEIPTS AND BALANCES

ACCT NO	DESCRIPTION	Budgeted Receipts	Monthly Receipts	Receipts Year to Date	Balance to Be Collected
311	Ad Valorem (Current/Delinquent)	\$ 3,921,332.00	\$ 239.90	\$ 3,507,436.99	\$ 413,895.01
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ 4,000.00	\$ 7,446.47	\$ 33,281.18	\$ (29,281.18)
364	Equipment and/or Other Sales	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
369	Misc./Refunds (prior yr expenditures)	\$ 2,500.00	\$ 764.90	\$ 5,748.82	\$ (3,248.82)
380	Other Sources	\$ 6,000.00	\$ -	\$ 2,711.59	\$ 3,288.41
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 3,943,832.00	\$ 8,451.27	\$ 3,549,178.58	\$ 394,653.42
BEGINNING FUND BALANCE		\$ 2,409,044.99	\$ -	\$ -	\$ 2,409,044.99
Total Receipts & Balance		\$ 6,352,876.99	\$ 8,451.27	\$ 3,549,178.58	\$ 2,803,698.41

LOCAL FUNDS EXPENDITURES AND BALANCES

ACCT NO	Uniform Accounting System Transaction Code	Budgeted Expenditures	Monthly Expenditures	Expenditures Year to Date	Balance to Be Expended
10	Personal Services	\$ 853,645.82	\$ 68,698.55	\$ 544,886.85	\$ 308,758.97
20	Personal Service Benefits	\$ 512,869.27	\$ 25,096.61	\$ 246,038.70	\$ 266,830.57
30	Operating Expense	\$ 547,950.00	\$ 21,688.28	\$ 69,049.49	\$ 478,900.51
40	Travel & Per Diem	\$ 19,500.00	\$ 458.52	\$ 15,842.06	\$ 3,657.94
41	Communication Services	\$ 14,000.00	\$ 1,237.82	\$ 9,652.95	\$ 4,347.05
42	Freight Services	\$ 4,000.00	\$ 616.30	\$ 1,619.08	\$ 2,380.92
43	Utility Service	\$ 13,000.00	\$ 1,444.59	\$ 7,030.15	\$ 5,969.85
44	Rentals & Leases	\$ 53,450.00	\$ 275.23	\$ 1,593.05	\$ 51,856.95
45	Insurance	\$ 45,000.00	\$ -	\$ 39,454.99	\$ 5,545.01
46	Repairs & Maintenance	\$ 61,700.00	\$ 1,448.64	\$ 24,528.54	\$ 37,171.46
47	Printing and Binding	\$ 500.00	\$ -	\$ -	\$ 500.00
48	Promotional Activities	\$ 9,000.00	\$ 2,342.00	\$ 3,435.13	\$ 5,564.87
49	Other Charges	\$ 5,275.00	\$ 49.55	\$ 2,904.06	\$ 2,370.94
51	Office Supplies	\$ 5,000.00	\$ 247.93	\$ 2,349.82	\$ 2,650.18
52.1	Gasoline/Oil/Lube	\$ 29,000.00	\$ 1,954.98	\$ 14,378.15	\$ 14,621.85
52.2	Chemicals	\$ 280,000.00	\$ 30,498.51	\$ 120,286.09	\$ 159,713.91
52.3	Protective Clothing	\$ 6,500.00	\$ -	\$ 979.82	\$ 5,520.18
52.4	Misc. Supplies	\$ 47,500.00	\$ 678.82	\$ 23,810.81	\$ 23,689.19
52.5	Tools & Implements	\$ 9,000.00	\$ 95.65	\$ 1,500.06	\$ 7,499.94
54	Publications & Dues	\$ 8,000.00	\$ 369.46	\$ 3,862.61	\$ 4,137.39
55	Training	\$ 12,000.00	\$ 40.00	\$ 3,404.00	\$ 8,596.00
60	Capital Outlay	\$ 2,982,671.00	\$ 696.52	\$ 100,833.48	\$ 2,881,837.52
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 483,215.90	\$ -	\$ -	\$ 483,215.90
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 6,002,776.99	\$ 157,937.96	\$ 1,237,439.89	\$ 4,765,337.10
0.001	Reserves - Future Capital Outlay	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
0.002	Reserves - Self-Insurance	\$ 235,100.00	\$ -	\$ -	\$ 235,100.00
0.003	Reserves - Cash Balance to be Carried Forward	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00
0.004	Reserves - Sick and Annual Leave	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00
TOTAL RESERVES ENDING BALANCE		\$ 350,100.00	\$ -	\$ -	\$ 350,100.00
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 6,352,876.99	\$ 157,937.96	\$ 1,237,439.89	\$ 5,115,437.10
ENDING FUND BALANCE		\$ -	\$ (149,486.69)	\$ 2,311,738.69	\$ (2,311,738.69)

By submission of this monthly report of receipts, expenditures, and balances, I attest it is true and correct.



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

MOSQUITO CONTROL MONTHLY REPORT

Submit to:
Mosquito Control
3125 Conner Blvd, Bldg 6
Tallahassee, FL 32399-1650

ADAM H. PUTNAM
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Telephone: (850) 617-7995; Fax (850) 617-7969

COUNTY/ DISTRICT South Walton County

FISCAL YEAR: 2018-2019

MONTH: July

STATE FUNDS RECEIPTS AND BALANCES

ACCT NO	DESCRIPTION	Budgeted Receipts	Monthly Receipts	Receipts Year to Date	Balance to Be Collected
311	Ad Valorem (Current/Delinquent)	\$ -	\$ -	\$ -	\$ -
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ 2.00	\$ 0.05	\$ 0.29	\$ 1.71
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 2.00	\$ 0.05	\$ 0.29	\$ 1.71
BEGINNING FUND BALANCE		\$ 1,195.40	\$ -	\$ -	\$ 1,195.40
Total Receipts & Balance		\$ 1,197.40	\$ 0.05	\$ 0.29	\$ 1,197.11

STATE FUNDS EXPENDITURES AND BALANCES

ACCT NO	Uniform Accounting System Transaction Code	Budgeted Expenditures	Monthly Expenditures	Expenditures Year to Date	Balance to Be Expended
10	Personal Services	\$ -	\$ -	\$ -	\$ -
20	Personal Service Benefits	\$ -	\$ -	\$ -	\$ -
30	Operating Expense	\$ -	\$ -	\$ -	\$ -
40	Travel & Per Diem	\$ -	\$ -	\$ -	\$ -
41	Communication Services	\$ -	\$ -	\$ -	\$ -
42	Freight Services	\$ -	\$ -	\$ -	\$ -
43	Utility Service	\$ -	\$ -	\$ -	\$ -
44	Rentals & Leases	\$ -	\$ -	\$ -	\$ -
45	Insurance	\$ -	\$ -	\$ -	\$ -
46	Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ 25.00	\$ -	\$ -	\$ 25.00
51	Office Supplies	\$ -	\$ -	\$ -	\$ -
52.1	Gasoline/Oil/Lube	\$ -	\$ -	\$ -	\$ -
52.2	Chemicals	\$ -	\$ -	\$ -	\$ -
52.3	Protective Clothing	\$ -	\$ -	\$ -	\$ -
52.4	Misc. Supplies	\$ -	\$ -	\$ -	\$ -
52.5	Tools & Implements	\$ -	\$ -	\$ -	\$ -
54	Publications & Dues	\$ -	\$ -	\$ -	\$ -
55	Training	\$ 1,172.40	\$ -	\$ -	\$ 1,172.40
60	Capital Outlay	\$ -	\$ -	\$ -	\$ -
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ -	\$ -	\$ -	\$ -
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 1,197.40	\$ -	\$ -	\$ 1,197.40
0.001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
TOTAL RESERVES ENDING BALANCE		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 1,197.40	\$ -	\$ -	\$ 1,197.40
ENDING FUND BALANCE		\$ -	\$ 0.05	\$ 0.29	\$ (0.29)

By submission of this monthly report of receipts, expenditures, and balances, I attest it is true and correct.

South Walton County Mosquito Cont. Dis
Income Statement
Compared with Budget
For the Ten Months Ending July 31, 2019

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Professional Fees	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Ad valorem taxes	239.90	0.00	239.90	3,927,891.26	4,250,373.77	(322,482.51)
State Grant	0.00	0.00	0.00	0.00	0.00	0.00
State Grant	0.00	0.00	0.00	0.00	0.00	0.00
Interest income	7,446.47	0.00	7,446.47	47,992.74	4,004.70	43,988.04
Interest Income	0.05	0.00	0.05	0.50	2.00	(1.50)
Miscellaneous	764.90	0.00	764.90	5,748.82	2,500.00	3,248.82
Misc Income/Refunds Prior Year	0.00	0.00	0.00	0.00	0.00	0.00
Equip and Other Sales	0.00	0.00	0.00	0.00	10,000.00	(10,000.00)
Equip & Other Sales	0.00	0.00	0.00	0.00	0.00	0.00
Sales of Materials	0.00	0.00	0.00	0.00	0.00	0.00
Prior Year Carry-over	0.00	0.00	0.00	0.00	0.00	0.00
Prior Year State Carryover	0.00	0.00	0.00	0.00	0.00	0.00
Reserves Carry-over	0.00	0.00	0.00	0.00	0.00	0.00
Finance Charge Income	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	4,144.15	6,357.29	(2,213.14)
Other Income	0.00	0.00	0.00	0.00	0.00	0.00
Insurance Proceeds	0.00	0.00	0.00	0.00	0.00	0.00
Sales/Fees Discounts	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	8,451.32	0.00	8,451.32	3,985,777.47	4,273,237.76	(287,460.29)
Cost of Sales						
Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Cost of Sales-Salary & Wage	0.00	0.00	0.00	0.00	0.00	0.00
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	8,451.32	0.00	8,451.32	3,985,777.47	4,273,237.76	(287,460.29)
Expenses						
Wages Expense	0.00	0.00	0.00	0.00	0.00	0.00
Personal services	68,698.55	0.00	68,698.55	711,748.05	923,771.39	(212,023.34)
Depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Personal Service Benefits	25,096.61	0.00	25,096.61	340,356.90	603,552.85	(263,195.95)
Change in compensated absence	0.00	0.00	0.00	0.00	0.00	0.00
Change in OPED Liability	0.00	0.00	0.00	0.00	0.00	0.00
Pension Expense (GASB 68)	0.00	0.00	0.00	0.00	0.00	0.00
Operating expenses	21,688.28	0.00	21,688.28	99,149.00	555,338.74	(456,189.74)
Travel and per diem	458.52	0.00	458.52	17,096.09	20,709.04	(3,612.95)
Travel and per diem	0.00	0.00	0.00	0.00	0.00	0.00

For Management Purposes Only

South Walton County Mosquito Cont. Dis
Income Statement
Compared with Budget
For the Ten Months Ending July 31, 2019

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Communication services	1,237.82	0.00	1,237.82	13,645.18	16,769.98	(3,124.80)
Freight services	616.30	0.00	616.30	2,451.70	4,361.89	(1,910.19)
Utility services	1,444.59	0.00	1,444.59	7,907.70	14,080.78	(6,173.08)
Rentals and leases	275.23	0.00	275.23	2,275.89	54,062.52	(51,786.63)
Insurance	0.00	0.00	0.00	45,233.49	69,263.99	(24,030.50)
Repair & maintenance services	1,663.88	0.00	1,663.88	41,841.13	64,858.58	(23,017.45)
Printing	0.00	0.00	0.00	99.26	599.26	(500.00)
Promotional activities	2,342.00	0.00	2,342.00	4,179.02	9,000.00	(4,820.98)
Other current charges	49.55	0.00	49.55	3,761.16	5,547.05	(1,785.89)
Other current charges	0.00	0.00	0.00	0.00	25.00	(25.00)
Office supplies	247.93	0.00	247.93	3,446.63	5,189.17	(1,742.54)
Gas, oil & lubricants	1,954.98	0.00	1,954.98	17,489.41	31,099.56	(13,610.15)
Chemicals, solvents, additives	30,498.51	0.00	30,498.51	144,362.89	280,000.00	(135,637.11)
Chemicals, solvents, additives	0.00	0.00	0.00	0.00	0.00	0.00
Clothing & Wearing Apparel	0.00	0.00	0.00	1,682.37	6,814.39	(5,132.02)
Clothing & Wearing Apparel	0.00	0.00	0.00	0.00	0.00	0.00
Misc Supplies & Incidental	678.82	0.00	678.82	49,284.85	57,762.98	(8,478.13)
Tools & Small Implement	(119.59)	0.00	(119.59)	1,777.92	9,206.87	(7,428.95)
Subscriptions & Memberships	369.46	0.00	369.46	3,651.62	8,075.00	(4,423.38)
Training	40.00	0.00	40.00	7,554.00	12,779.00	(5,225.00)
Training	0.00	0.00	0.00	0.00	1,172.40	(1,172.40)
Capital outlay	696.52	0.00	696.52	188,880.47	2,982,671.00	(2,793,790.53)
Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00
Freight Expense	0.00	0.00	0.00	0.00	0.00	0.00
Contingency	0.00	0.00	0.00	0.00	483,215.90	(483,215.90)
Contingency	0.00	0.00	0.00	0.00	0.00	0.00
Purchase Disc-Expense Items	0.00	0.00	0.00	0.00	0.00	0.00
Reserves	0.00	0.00	0.00	0.00	350,100.00	(350,100.00)
Total Expenses	157,937.96	0.00	157,937.96	1,707,874.73	6,570,027.34	(4,862,152.61)
Net Income	\$ (149,486.64)	\$ 0.00	(149,486.64)	\$ 2,277,902.74	\$ (2,296,789.58)	4,574,692.32

**South Walton County Mosquito Cont. Dis
Check Register**

For the Period From Jul 1, 2019 to Jul 31, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash ACCT	Amount
5102	7/1/19	Ace Hardware of South Walton	102001	24.11
5103	7/1/19	Adapco, Inc.	102001	22,507.20
5104	7/1/19	Airgas	102001	302.98
5105	7/1/19	Choctawhatchee Electric Cooperative	102001	636.38
5106	7/1/19	Copy Systems Business Center, Inc.	102001	575.00
5107	7/1/19	Creative Web Solutions, LLC	102001	559.50
5108	7/1/19	DAG Architects, Inc	102001	2,723.75
5109	7/1/19	Daniel Bowden	102001	110.25
5110	7/1/19	DEX Imaging	102001	229.49
5111	7/1/19	FedEx	102001	272.78
5112	7/1/19	Great America Financial Services	102001	153.13
5113	7/1/19	Guardian	102001	903.85
5114	7/1/19	Hand Arendall Harrison Sale LLC	102001	1,570.00
5115	7/1/19	I Fix Computers	102001	444.25
5116	7/1/19	John J. Magee	102001	658.41
5117	7/1/19	Kenneth Hobbs	102001	85.59
5118	7/1/19	Liberty National Life Insurance Company	102001	269.74
5119	7/1/19	MCES, LLC	102001	5,109.48
5120	7/1/19	Melhorn's Mini Market	102001	154.84
5121	7/1/19	Met Life Insurance Company	102001	286.51
5122	7/1/19		102001	100.00
5123	7/1/19	O'Reilly Automotive, Inc.	102001	426.71
5124	7/1/19	Preferred Governmental Insurance Trust	102001	2,754.25
5125	7/1/19	Quill Corporation	102001	101.87
5126	7/1/19	Regional Utilities of Walton County	102001	65.61
5127	7/1/19	Richard Clark	102001	9.96
5128	7/1/19	South Walton Life	102001	160.00
5129	7/1/19	UniFirst Corporation	102001	488.47
5130	7/1/19	United Plastic Corporation	102001	25.63
5131	7/1/19	Verizon Wireless	102001	598.68
5132	7/1/19	Walton County Board of Commissioners	102001	19,239.90
5133	7/1/19	Waste Management of NW Florida	102001	43.85
5134	7/1/19	Airgas	102001	85.00
5135	7/1/19	Met Life Insurance Company	102001	151.15
5136	7/1/19	Wal Mart Community	102001	287.28
EFT	7/1/19	Florida Retirement System	102001	6,167.34
EFT	7/1/19	Internal Revenue Service	102001	3,777.72
EFT	7/1/19	Trustmark	102001	22.00
EFT	7/5/19	Internal Revenue Service	102001	1,949.60
5137	7/8/19	B & M Tire Center	102001	391.04
5138	7/8/19	CenturyLink	102001	329.19
5139	7/8/19	Copy Systems Business Center, Inc.	102001	2,481.00
5140	7/8/19	D'luxe Automotive	102001	3,221.99
5141	7/8/19	Mediacom	102001	291.89
5142	7/8/19	Patrick Pilcher, WC Property Appraiser	102001	7,167.67
Direct depo	7/10/19	Payroll 21	102001	20,329.63
EFT	7/12/19	Internal Revenue Service	102001	5,908.10
5143	7/12/19	Choctawhatchee Electric Cooperative	102001	1,333.90
5144	7/12/19	Clarke Mosquito Control Products, Inc.	102001	19,862.63
5145	7/12/19	The DeFuniak Springs Herald Breeze, Inc	102001	11.00
5146	7/12/19	FedEx	102001	217.49
5147	7/12/19	Grainger	102001	812.63
5148	7/12/19	Harley Sampson travel	102001	282.00
5149	7/12/19	Manson Bolves Donaldson Varn, PA	102001	300.00
5150	7/12/19	Paul Fish Farms	102001	300.00

**South Walton County Mosquito Cont. Dis
Check Register**

For the Period From Jul 1, 2019 to Jul 31, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash ACCT	Amount
5151	7/12/19	Publix Super Market, Inc.	102001	103.33
5152	7/12/19	Regional Utilities of Walton County	102001	66.84
5153	7/12/19	Retif Oil & Fuel LLC	102001	2,868.80
5154	7/12/19	UniFirst Corporation	102001	586.32
EFT	7/12/19	Blue Tarp Financial, Inc.	102001	1,408.39
EFT	7/15/19	Florida Department of State	102001	498.85
5156	7/23/19	Adapco, Inc.	102001	2,918.88
5157	7/23/19	Walton Area Chamber of Commerce	102001	369.46
5158	7/23/19	DAG Architects,Task order1	102001	12,996.25
5159	7/23/19	DEX Imaging	102001	112.43
5160	7/23/19	I Fix Computers	102001	1,221.74
5161	7/23/19	Lowe's	102001	70.69
5162	7/23/19	MCES, LLC	102001	696.52
5163	7/23/19	Melhorn's Mini Market	102001	579.96
5164	7/23/19	Quill Corporation	102001	247.93
5165	7/23/19	Retif Oil & Fuel LLC	102001	1,009.71
5166	7/23/19	Southern Tire Mart, LLC	102001	2,206.57
5168	7/23/19	UNUM	102001	1,412.90
5169	7/23/19	Verizon Wireless	102001	605.28
5170	7/23/19	Wal Mart Community	102001	83.13
5171	7/23/19	Walton County Board of Commissioners	102001	16,065.90
5155	7/23/19	Coastal Equip Rental of South Walton	102001	122.10
5172	7/23/19	Kenneth Hobbs	102001	209.07
EFT	7/23/19	First Bankcard Services	102001	176.52
Direct depo	7/24/19	Payroll 22	102001	20,428.68
EFT	7/24/19	Guardian	102001	561.93
EFT	7/26/19	Internal Revenue Service	102001	5,962.23
5167V	7/29/19	University of Florida	102001	-40.00
EFT	7/29/19	Florida Department of State	102001	498.85
5173	7/30/19	Florida Department of Revenue	102001	2,475.00
5174	7/30/19	Great America Financial Services	102001	153.13
5175	7/30/19	Hand Arendall Harrison Sale LLC	102001	165.00
5176	7/30/19	Sprayer Depot	102001	109.65
5177	7/30/19	University of Florida	102001	40.00
5178	7/30/19	UniFirst Corporation	102001	287.04
EFT	7/30/19	Florida Department of Revenue	102001	6,078.63
EFT	7/30/19	American Family Life Assurance Company	102001	639.06
EFT	7/30/19	Guardian	102001	561.93
Total				221,831.12

CHEMICAL INVENTORY VALUE

Inv done 8/1/19

(Report all insecticides, herbicides and other chemicals purchased or on hand)

for the end of July 2019

	CHEMICAL NAME (INDICATE LBS., OZS., OR GALS.)	ON HAND MONTH END	ACTUAL Cost Per Gal/Lb/Ea		\$ VALUE
ADULTICIDES					
	Duet (clarke) total of 5 gals/2.5 ea	GAL	4.75	\$191.46	disc 10% \$909.44
25	Deltagard (adapco) 30 gal drums	GAL	136.00	\$173.67	mixwater \$23,619.12
	Zenivex E4 RTU purchased	GAL	60.00	\$79.80	\$4,788.00
	Wisdom	GAL	2.25	\$60.75	\$136.69
5.33	Kontrol 30 Gallon totes	GAL	58.00	\$54.50	mix bva oil \$3,161.00
ADULTICIDE TOTAL VALUE					\$32,614.24
LARVICIDES					
1.5	Agnique MMF	GAL	0.25	\$34.35	\$8.59
	Abate	GAL	132.00	\$10.61	\$1,400.52
	Altosid SBG single brood granules	GAL	385.50	\$3.06	\$1,179.63
	Altosid XR slim (S Ver) briquets	EA	169.00	\$3.42	\$577.98
186	Bactimos Briquets	EA	1,493.00	\$0.57	\$851.01
3 OZ	Coco Bear	GAL/OZ	58.00	\$19.55	\$1,133.90
101	Fourstar BTI CRG 40 of 35lb bags		1,445.00	\$11.81	\$17,065.45
	Natular T30 Tablets	EA	50.00	\$1.20	\$60.00
1	Natular XRT Tablets	EA	444.00	\$4.00	\$1,776.00
383.5	Natular G30 (clarke)	LB	1,377.00	\$16.55	\$22,789.35
1.5	Vectobac WDG	LB	40.50	\$35.00	\$1,417.50
6	Vectolex WDG	LB	58.00	\$60.81	\$3,526.98
LARVICIDE TOTAL VALUE					\$51,786.91
HERBICIDES					
	Rodeo 30 gal drums	GAL	34.00	\$22.00	\$748.00
2 OZ	Surf	GAL/OZ	41.00	\$13.95	\$571.95
	Maxpar G260 petroleum oil	GAL		\$6.59	\$0.00
64 OZ	Cornerstone plus 30 gal drums	GAL	12	\$12.66	\$151.92
80 OZ	Lesco 3 way	GAL/OZ	192		
HERBICIDE TOTAL VALUE					\$1,471.87
samples free	Vectomax WSP	EA	35		\$0.00
	Vectobac DT tablet (50 in bottle)	EA	100		\$0.00
A.L.L.	Altosid liquid larvacide Zane Central	GAL	1		\$0.00
	Fyfanon ew malathion (Donnie)FMS				\$0.00
	Zenivex E20	GAL	2.50		\$0.00
	Natular G30 WSP	EA	49.00		\$0.00
TOTAL VALUE ALL					\$85,873.02

SOUTH WALTON COUNTY MOSQUITO CONTROL DISTRICT

ACTIVITY REPORT - June 2019

ADULTICIDE

CHEMICAL	TOTAL OUTPUT	UNIT	UNIT VALUE	DOLLAR VALUE		
ML KONTROL 30-30	5.33	GAL	54.5	\$290.49		
DELTA GARD ULV	25	GAL	173.67	\$4,341.75		

LARVICIDE

CHEMICAL	TOTAL OUTPUT	UNIT	UNIT VALUE	DOLLAR VALUE		
ALTOSID XR						
AGNIQUE MMI	1.5	GAL	34.35	\$51.53		
VECTOBAC WDG	1.5	LBS	35	\$52.50		
COCO BEAR	3	OZ				
VECTOLEX WDG	6	LBS	60.81	\$364.86		
FOURSTAR BTI CRG	101	EA	11.81	\$1,192.81		
NAULAR XRT TAB	1	EA	4	\$4.00		
NATULAR G30	383.5	LBS	16.55	\$6,346.93		
BACTIMOS	186	EA	0.57	\$106.02		

TOTAL \$12,750.88

HERBICIDE

Cornerstone		OUNCES				
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SPRAY ROUTES	SPRAY ROUTE TRAINING	SERVICE REQUEST	BLACK BALLS	THANK YOU		
38	15	37	17	11		

SENTINEL CHICKENS

South Walton	17	EEE				
TOTAL:						

TRAINING

	4 employees attended training on July 16, 2019 for Core & Public Health
	All 4 employees passed the Core & Public Health Exams

Spray request

Thank you

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MANSON BOLVES DONALDSON VARN, P.A.

109 N. Brush Street, Suite 300
Tampa, FL 33602
EIN - 26-2553333

(813) 514-4700

South Walton Mosquito Control District
Attn: Ben Brewer, Director
Post Office Box 1130
Santa Rosa Beach, FL 32459

Statement Date: August 6, 2019
Statement No. 7515
Account No. 439.01

Page: 1

RE: General

STATEMENT For Services Rendered 07/01/2019 Through 07/31/2019

Fees

			Hours	
07/19/2019	LJD	Prepare for and meeting with H. Sampson and A. Tracy.	1.90	475.00
07/23/2019	LJD	Meeting with P. Heeter regarding milestones and ad valorem process; correspond with A. Meyers regarding meeting; review milestones chart; correspond with H. Sampson regarding meeting and Technical Review Committee.	1.10	275.00
	PS	Meeting with L. Donaldson regarding delegation meeting and election deadlines; meeting with L. Donaldson regarding ad valorem tax rates and roll-back issues; research regarding election deadlines; telephone conference with Senator Gainer's office regarding Walton County Delegation Meeting; draft timeline/flowchart of milestones for legislation/elections; research regarding process, voting, and notice requirements for setting ad valorem tax millage rates; begin drafting memorandum on process/requirements for setting ad valorem tax millage rates.	3.50	700.00
07/24/2019	PS	Research regarding process, voting, and notice requirements for setting ad valorem tax millage rates; draft memorandum on process/requirements for setting ad valorem tax millage rates.	5.00	1,000.00
07/25/2019	PS	Draft and review memorandum on adoption of ad valorem millage rates; revise timeline of election dates to also include millage rate adoption process dates.	3.00	600.00
07/26/2019	LJD	Review correspondence.	0.20	50.00
07/29/2019	LJD	Review correspondence; review and revise ad valorem milage memorandum.	0.30	75.00
07/30/2019	LJD	Telephone conference with A. Meyers; correspond with H. Sampson regarding ad valorem process; revise timeline; telephone conference with A. Tracy; correspond with H. Sampson regarding timeline.	1:30	325.00

South Walton Mosquito Control District
Account No. 439.01
RE: General

Statement Date: 08/06/2019
Statement No. 7515
Page No. 2

		Hours	
PS	Review and revise draft memorandum on ad valorem millage rate adoption process; review and revise draft timeline of legislative and tax rate milestones; meetings and correspondence with L. Donaldson regarding timeline of milestones.	1.50	300.00
	For Current Services Rendered	<u>17.80</u>	<u>3,800.00</u>
	Total Current Work		3,800.00
	Previous Balance		\$300.00
		<u>Payments</u>	
07/17/2019	Payment Received, Thank You		-300.00
	Balance Due		<u><u>\$3,800.00</u></u>

Payment is due upon receipt.

HAND ARENDALL HARRISON SALE LLC

600 GRAND PANAMA BLVD, 4th FLOOR
PANAMA CITY BEACH, FLORIDA 32407
(850) 769-3434 Facsimile: (850) 769-6121
FED. I.D. NO. 63-0259798

Invoice 273758
August 8, 2019

South Walton County Mosquito Control District
Attn: Executive Director
Post Office Box 1130
Santa Rosa Beach, FL. 32459
US

ID: 36694-227912

Billing Attorney: Amy E. Myers

Re: General Representation

For Services Rendered Through July 31, 2019

PAYMENT DUE UPON RECEIPT

If you would like to submit payment by Credit Card, please use the following link:
<https://secure.lawpay.com/pages/handarendall/operating>
or please contact Accounts Receivable at 251-694-6329.

Balance Forward		165.00
Current Fees	360.00	
Total Current Charges		360.00
Total Due		525.00

Open Invoices

Invoice Date	Invoice Number	Original Amount	Payments and Credits	Balance
07/15/19	272535	165.00	0.00	165.00
Totals		165.00	0.00	165.00

Total of Current and Prior Charges 525.00

PLEASE RETURN THIS PAGE WITH YOUR PAYMENT

For Billing Inquiries, Please Call Our Billing Department at (850) 769-3434.

South Walton County Mosquito Control District
I.D. 36694-227912 - AEM
Re: General Representation

August 8, 2019
Invoice 273758
Page 2

Fees			
Date	Atty	Description	Hours
07/22/19	AEM	Email from and to and telephone call to Shirley Steele re: drug test.	0.30
07/29/19	AEM	Review minutes of summer meetings. Email from and to Laura Donaldson re: special legislation.	0.40
07/29/19	AEM	Review Service Order 2. Review files for Service Order 1 - email to District regarding same.	0.40
07/29/19	AEM	Telephone call to Sidney Noyes re: County consideration of water district bill/plan.	0.20
07/30/19	AEM	Telephone call to Laura Donaldson re: local bill process, timeline. Telephone call to Shirley Steele re: special meetings.	0.50
Total Hours			1.80