

South Walton County Mosquito Control District

REGULAR BOARD MEETING

May 21, 2019

Agenda

Call to Order

Invocation and Pledge

Approval of Minutes (motion)

Administration Items

1. Financial Reports for April 2019 **(motion)**
2. Approval of Expenditures for April 2019
3. Building update
4. Manuel and policy updates
5. Other

Legal

1. Attorney's Report/Approval of Invoice **(motion)**

Operations

1. Activity Report
2. Drainage
3. Quote for beaver control
4. Black Balls
5. Contracted spraying
6. Other

Announcements

Florida Storm water Association Summer Conference June 19-21
Environmental Summer School July 16-19

Seat 1- Commissioner John Magee

Seat 2- Commissioner Tim Norris

Seat 3- Commissioner Kristine Faulk

Restate New Action Items

Public Comments

Adjourn

REGULAR BOARD MEETING

April 16, 2019

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida at 9:34 a.m.

The Commissioners attending the meeting were John J. Magee, Chairman Kristine Faulk, and Tim Norris. Staff attending were Interim Director Harley Sampson Jr., Office Manager Shirley Steele, Rich Clark and Mike Yawn .

The meeting opened with a Prayer and Pledge of Allegiance to the American Flag.

Interim Director Sampson introduced two new employees: Rich Clark- Mosquito technician and Mike Yawn- mechanic. Mr. Yawn introduced a new diagnostic tool that he is seeking approval for. TPMS/Code reader for multiple vehicles. Amazon offers a three (3) year protection and one year of upgrades. Motion was made to approve the purchase of TPMS for \$635 with 3 year protection plan by Commissioner Norris. Commissioner Faulk seconded the motion. The board unanimously approved.

Chairman Magee requested board approval for the month of March 2019 meeting minutes.

Commissioner Faulk moved to approve the March meeting minutes. Commissioner Norris seconded the motion to approve the minutes as presented. The board unanimously approved.

Financial reports including expenditures for March 2019 presented for approval. Motion was made to approve financial reports with expenditures by Commissioner Norris. Seconded by Commissioner Faulk. The board unanimously approved.

Building update- DAG invoice received for Topography Survey is attached for \$1200.00. The engineers met to assess the building and complete the Environmental and Building assessment. Motion to approve the invoice for \$1200.00 Topography survey approved by Commissioner Faulk. Seconded by, Commissioner Norris. The board unanimously approved.

Unmanned Ingenuity presented a proposal to spray with the drone @ \$25.00 per acre as needed. Interim Director Sampson was tasked with working with Mr. Midgett to negotiate a spray rate and contract as needed.

Interim Director Harley Sampson Jr. discussed the wage for part time sprayers. Introduced hourly rate increase to \$14.00 per hour with a \$1.00 option for a passed Core License with Public Health license. Currently part time spray employees at \$13.00 will receive an increase to \$14.00 per hour and licensed part time spray employees with the license will receive \$15.00 per hour. Motion to approve by Commissioner Faulk. Seconded by Commissioner Norris. The board unanimously approved.

It was recommended at the Dodd Short classes that agencies utilizing social media have a process in place to archive information for public record. ArchiveSocial was the recommended software application. References were checked for ArchiveSocial. The average cost is \$200 per month. A pro-rated invoice for \$995.00 was created for services through the remainder of this fiscal year. Motion was made to approve the pro-rated purchase of ArchiveSocial for \$995.00 by Commissioner Norris. Motion carries.

Hand Arendall Harrison Sale LLC invoice for \$3,430.00 for services rendered March 5 through March 29, 2019. Motion to approve Attorney Invoice for \$3,430.00 was made by Commissioner Faulk. Motion carrier.

April 3, 2019 a Mosquito borne illness advisory was placed for Walton County.

Activity Report- March we did not adulticide. The sentinel chicken program has all new coops.

Ditches- Attorney Myers is working to schedule a meeting with the Walton County attorney to discuss drainage. Beavers create problems in the SWCMCD ditches. Historically the removal of the beavers was handled by our employees or outsourced by contract. Interim Director Harley Sampson, Jr was tasked with obtaining quotes for beaver removal.

The County sponsored dumping program reduces the appliance, metal and tire waste from dumping in our woods and property which decreases the collection of water. As we move forward with the new building, we should look at the program with Walton County to see if other options are available.

New office hours went into effect April 22, 2019. The office hours are 7:30 – 4:00 Monday through Friday.

Rich Clark, the new assistant mosquito tech, was tasked with riding the bike. Some suggestions for the bike included larvicide and beach ambassador.

Announcements

Florida Association of Special Districts scheduled in June.

Florida Stormwater Association scheduled for June.

Team building activity scheduled for Friday, April 26 to work at Topsail State Park for 2 hours.

We will host a booth at the Topsail Earth Day event.

As of April 30, 2019

58.3%

Local				
Receipts	Amt budgeted	Mthly Amt received	YTD received	% received
Ad valorem	\$3,921,332.00	\$138,784.01	\$3,649,611.05	93%
Misc. receipts	Interest	\$7,556.34	\$15,131.57	
	Tax Collector misc.		\$16,198.70	
	Equipment Sales		\$0.00	
	Misc.		\$661.02	
	Total misc.	\$7,556.34	\$31,991.29	
	Total monthly receipts	\$146,340.35		
		YTD Total receipts	\$3,681,602.34	
Expenditures	Amount budgeted less Reserves	Mthly Amt expended	YTD expended	% expended
	\$2,663,673.72	\$103,791.78	\$738,042.22	28%

State				
Receipts	Amount budgeted	Mthly Amt received	YTD received	% received
	Misc receipts		\$0.00	
	Interest	\$0.05	\$0.31	
	Misc. refunds		\$0.00	
	Total misc.	\$0.05	\$0.31	
	Total monthly receipts	\$0.05		
		YTD Total receipts	\$0.31	
Expenditures	Amount budgeted	Mthly Amt expended	YTD expended	% expended
	\$8,224.32	\$2,872.80	\$3,917.80	48%



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

MOSQUITO CONTROL MONTHLY REPORT

Submit to:
Mosquito Control
3125 Conner Blvd, Bldg 6
Tallahassee, FL 32399-1650

ADAM H. PUTNAM
COMMISSIONER

Section 388.341 F.S., Rule 5E-13.027, F.A.C.
Telephone: (850) 617-7995; Fax (850) 617-7969

COUNTY/ DISTRICT South Walton County

FISCAL YEAR: 2018-2019

MONTH: April

LOCAL FUNDS RECEIPTS AND BALANCES

ACCT NO	DESCRIPTION	Budgeted Receipts	Monthly Receipts	Receipts Year to Date	Balance to Be Collected
311	Ad Valorem (Current/Delinquent)	\$ 3,921,332.00	\$ 138,784.01	\$ 3,419,691.56	\$ 501,640.44
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ 4,000.00	\$ 7,556.34	\$ 18,076.28	\$ (14,076.28)
364	Equipment and/or Other Sales	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
369	Misc./Refunds (prior yr expenditures)	\$ 2,500.00	\$ -	\$ 4,983.92	\$ (2,483.92)
380	Other Sources	\$ 6,000.00	\$ -	\$ 1,490.88	\$ 4,509.12
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 3,943,832.00	\$ 146,340.35	\$ 3,444,242.64	\$ 499,589.36
BEGINNING FUND BALANCE		\$ 2,409,044.99	\$ -	\$ -	\$ 2,409,044.99
Total Receipts & Balance		\$ 6,352,876.99	\$ 146,340.35	\$ 3,444,242.64	\$ 2,908,634.35

LOCAL FUNDS EXPENDITURES AND BALANCES

ACCT NO	Uniform Accounting System Transaction Code	Budgeted Expenditures	Monthly Expenditures	Expenditures Year to Date	Balance to Be Expended
10	Personal Services	\$ 853,645.82	\$ 62,926.45	\$ 420,051.99	\$ 433,593.83
20	Personal Services Benefits	\$ 512,869.27	\$ 5,797.52	\$ 199,009.81	\$ 313,859.46
30	Operating Expense	\$ 547,950.00	\$ 8,769.67	\$ 40,306.94	\$ 507,643.06
40	Travel & Per Diem	\$ 19,500.00	\$ -	\$ 12,578.21	\$ 6,921.79
41	Communication Services	\$ 14,000.00	\$ 951.38	\$ 7,195.37	\$ 6,804.63
42	Freight Services	\$ 4,000.00	\$ 328.81	\$ 948.50	\$ 3,051.50
43	Utility Service	\$ 13,000.00	\$ 1,151.73	\$ 4,839.72	\$ 8,160.28
44	Rentals & Leases	\$ 53,450.00	\$ 153.13	\$ 1,164.69	\$ 52,285.31
45	Insurance	\$ 45,000.00	\$ 364.00	\$ 36,700.74	\$ 8,299.26
46	Repairs & Maintenance	\$ 61,700.00	\$ 12,199.86	\$ 21,785.61	\$ 39,914.39
47	Printing and Binding	\$ 500.00	\$ -	\$ -	\$ 500.00
48	Promotional Activities	\$ 9,000.00	\$ 272.14	\$ 973.13	\$ 8,026.87
49	Other Charges	\$ 5,275.00	\$ 438.20	\$ 2,311.35	\$ 2,963.65
51	Office Supplies	\$ 5,000.00	\$ 157.54	\$ 1,596.17	\$ 3,403.83
52.1	Gasoline/Oil/Lube	\$ 29,000.00	\$ 2,222.43	\$ 10,183.99	\$ 18,816.01
52.2	Chemicals	\$ 280,000.00	\$ 5,130.00	\$ 67,260.08	\$ 212,739.92
52.3	Protective Clothing	\$ 6,500.00	\$ 183.58	\$ 661.11	\$ 5,838.89
52.4	Misc. Supplies	\$ 47,500.00	\$ 2,103.81	\$ 21,944.75	\$ 25,555.25
52.5	Tools & Implements	\$ 9,000.00	\$ 111.53	\$ 1,404.41	\$ 7,595.59
54	Publications & Dues	\$ 8,000.00	\$ -	\$ 3,493.15	\$ 4,506.85
55	Training	\$ 12,000.00	\$ 530.00	\$ 3,364.00	\$ 8,636.00
60	Capital Outlay	\$ 2,982,671.00	\$ -	\$ 95,126.96	\$ 2,887,544.04
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 483,215.90	\$ -	\$ -	\$ 483,215.90
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 6,002,776.99	\$ 103,791.78	\$ 952,900.68	\$ 5,049,876.31
0.001	Reserves - Future Capital Outlay	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
0.002	Reserves - Self-Insurance	\$ 235,100.00	\$ -	\$ -	\$ 235,100.00
0.003	Reserves -Cash Balance to be Carried Forward	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00
0.004	Reserves - Sick and Annual Leave	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00
TOTAL RESERVES ENDING BALANCE		\$ 350,100.00	\$ -	\$ -	\$ 350,100.00
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 6,352,876.99	\$ 103,791.78	\$ 952,900.68	\$ 5,399,976.31
ENDING FUND BALANCE		\$ -	\$ 42,548.57	\$ 2,491,341.96	\$ (2,491,341.96)

By submission of this monthly report of receipts, expenditures, and balances, I attest it is true and correct.



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

MOSQUITO CONTROL MONTHLY REPORT

Submit to:
Mosquito Control
3125 Conner Blvd, Bldg 6
Tallahassee, FL 32399-1650

ADAM H. PUTNAM
COMMISSIONER

Section 388.341 F.S., Rule 5E-13.027, F.A.C.
Telephone: (850) 617-7995; Fax (850) 617-7969

COUNTY/ DISTRICT South Walton County

FISCAL YEAR: 2018-2019

MONTH: April

STATE FUNDS RECEIPTS AND BALANCES

ACCT NO	DESCRIPTION	Budgeted Receipts	Monthly Receipts	Receipts Year to Date	Balance to Be Collected
311	Ad Valorem (Current/Delinquent)	\$ -	\$ -	\$ -	\$ -
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ 2.00	\$ 0.05	\$ 0.29	\$ 1.71
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 2.00	\$ 0.05	\$ 0.29	\$ 1.71
BEGINNING FUND BALANCE		\$ 1,195.40	\$ -	\$ -	\$ 1,195.40
Total Receipts & Balance		\$ 1,197.40	\$ 0.05	\$ 0.29	\$ 1,197.11

STATE FUNDS EXPENDITURES AND BALANCES

ACCT NO	Uniform Accounting System Transaction Code	Budgeted Expenditures	Monthly Expenditures	Expenditures Year to Date	Balance to Be Expended
10	Personal Services	\$ -	\$ -	\$ -	\$ -
20	Personal Services Benefits	\$ -	\$ -	\$ -	\$ -
30	Operating Expense	\$ -	\$ -	\$ -	\$ -
40	Travel & Per Diem	\$ -	\$ -	\$ -	\$ -
41	Communication Services	\$ -	\$ -	\$ -	\$ -
42	Freight Services	\$ -	\$ -	\$ -	\$ -
43	Utility Service	\$ -	\$ -	\$ -	\$ -
44	Rentals & Leases	\$ -	\$ -	\$ -	\$ -
45	Insurance	\$ -	\$ -	\$ -	\$ -
46	Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ 25.00	\$ -	\$ -	\$ 25.00
51	Office Supplies	\$ -	\$ -	\$ -	\$ -
52.1	Gasoline/Oil/Lube	\$ -	\$ -	\$ -	\$ -
52.2	Chemicals	\$ -	\$ -	\$ -	\$ -
52.3	Protective Clothing	\$ -	\$ -	\$ -	\$ -
52.4	Misc. Supplies	\$ -	\$ -	\$ -	\$ -
52.5	Tools & Implements	\$ -	\$ -	\$ -	\$ -
54	Publications & Dues	\$ -	\$ -	\$ -	\$ -
55	Training	\$ 1,172.40	\$ -	\$ -	\$ 1,172.40
60	Capital Outlay	\$ -	\$ -	\$ -	\$ -
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ -	\$ -	\$ -	\$ -
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 1,197.40	\$ -	\$ -	\$ 1,197.40
0.001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
TOTAL RESERVES ENDING BALANCE		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 1,197.40	\$ -	\$ -	\$ 1,197.40
ENDING FUND BALANCE		\$ -	\$ 0.05	\$ 0.29	\$ (0.29)

By submission of this monthly report of receipts, expenditures, and balances, I attest it is true and correct.

South Walton County Mosquito Cont. Dis
Income Statement
Compared with Budget
For the Seven Months Ending April 30, 2019

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Professional Fees	\$ 0.00	\$ 0.00	0.00	\$ 0.00	\$ 0.00	0.00
Ad valorem taxes	138,784.01	0.00	138,784.01	3,812,268.64	4,250,373.77	(438,105.13)
State Grant	0.00	0.00	0.00	0.00	0.00	0.00
State Grant	0.00	0.00	0.00	0.00	0.00	0.00
Interest income	7,556.34	0.00	7,556.34	25,018.26	4,004.70	21,013.56
Interest Income	0.05	0.00	0.05	0.35	2.00	(1.65)
Miscellaneous	0.00	0.00	0.00	4,983.92	2,500.00	2,483.92
Misc Income/Refunds Prior Year	0.00	0.00	0.00	0.00	0.00	0.00
Equip and Other Sales	0.00	0.00	0.00	0.00	10,000.00	(10,000.00)
Equip & Other Sales	0.00	0.00	0.00	0.00	0.00	0.00
Sales of Materials	0.00	0.00	0.00	0.00	0.00	0.00
Prior Year Carry-over	0.00	0.00	0.00	0.00	0.00	0.00
Prior Year State Carryover	0.00	0.00	0.00	0.00	0.00	0.00
Reserves Carry-over	0.00	0.00	0.00	0.00	0.00	0.00
Finance Charge Income	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	1,848.17	6,357.29	(4,509.12)
Other Income	0.00	0.00	0.00	0.00	0.00	0.00
Insurance Proceeds	0.00	0.00	0.00	0.00	0.00	0.00
Sales/Fees Discounts	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	146,340.40	0.00	146,340.40	3,844,119.34	4,273,237.76	(429,118.42)
Cost of Sales						
Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Cost of Sales-Salary & Wage	0.00	0.00	0.00	0.00	0.00	0.00
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	146,340.40	0.00	146,340.40	3,844,119.34	4,273,237.76	(429,118.42)
Expenses						
Wages Expense	0.00	0.00	0.00	0.00	0.00	0.00
Personal services	62,926.45	0.00	62,926.45	474,339.17	923,771.39	(449,432.22)
Depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Personal Service Benefits	5,797.52	0.00	5,797.52	248,192.23	603,552.85	(355,360.62)
Change in compensated absence	0.00	0.00	0.00	0.00	0.00	0.00
Change in OPED Liability	0.00	0.00	0.00	0.00	0.00	0.00
Pension Expense (GASB 68)	0.00	0.00	0.00	0.00	0.00	0.00
Operating expenses	8,769.67	0.00	8,769.67	54,364.60	555,338.74	(500,974.14)
Travel and per diem	0.00	0.00	0.00	14,034.24	20,709.04	(6,674.80)
Travel and per diem	0.00	0.00	0.00	0.00	0.00	0.00

For Management Purposes Only

South Walton County Mosquito Cont. Dis
Income Statement
Compared with Budget
For the Seven Months Ending April 30, 2019

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Communication services	951.38	0.00	951.38	9,311.05	16,769.98	(7,458.93)
Freight services	328.81	0.00	328.81	1,480.78	4,361.89	(2,881.11)
Utility services	1,151.73	0.00	1,151.73	5,551.93	14,080.78	(8,528.85)
Rentals and leases	153.13	0.00	153.13	1,762.53	54,062.52	(52,299.99)
Insurance	364.00	0.00	364.00	42,479.24	69,263.99	(26,784.75)
Repair & maintenance services	12,199.86	0.00	12,199.86	29,247.19	64,858.58	(35,611.39)
Printing	0.00	0.00	0.00	99.26	599.26	(500.00)
Promotional activities	272.14	0.00	272.14	973.13	9,000.00	(8,026.87)
Other current charges	438.20	0.00	438.20	3,146.85	5,547.05	(2,400.20)
Other current charges	0.00	0.00	0.00	0.00	25.00	(25.00)
Office supplies	157.54	0.00	157.54	1,957.09	5,189.17	(3,232.08)
Gas, oil & lubricants	2,222.43	0.00	2,222.43	11,975.16	31,099.56	(19,124.40)
Chemicals, solvents, additives	5,130.00	0.00	5,130.00	67,260.08	280,000.00	(212,739.92)
Chemicals, solvents, additives	0.00	0.00	0.00	0.00	0.00	0.00
Clothing & Wearing Apparel	183.58	0.00	183.58	1,163.27	6,814.39	(5,651.12)
Clothing & Wearing Apparel	0.00	0.00	0.00	0.00	0.00	0.00
Misc Supplies & Incidental	2,103.81	0.00	2,103.81	36,900.43	57,762.98	(20,862.55)
Tools & Small Implement	111.53	0.00	111.53	1,884.52	9,206.87	(7,322.35)
Subscriptions & Memberships	0.00	0.00	0.00	3,780.16	8,075.00	(4,294.84)
Training	530.00	0.00	530.00	7,496.00	12,779.00	(5,283.00)
Training	0.00	0.00	0.00	0.00	1,172.40	(1,172.40)
Capital outlay	0.00	0.00	0.00	95,126.96	2,982,671.00	(2,887,544.04)
Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00
Freight Expense	0.00	0.00	0.00	0.00	0.00	0.00
Contingency	0.00	0.00	0.00	0.00	483,215.90	(483,215.90)
Contingency	0.00	0.00	0.00	0.00	0.00	0.00
Purchase Disc-Expense Items	0.00	0.00	0.00	0.00	0.00	0.00
Reserves	0.00	0.00	0.00	0.00	350,100.00	(350,100.00)
Total Expenses	103,791.78	0.00	103,791.78	1,112,525.87	6,570,027.34	(5,457,501.47)
Net Income	\$ 42,548.62	\$ 0.00	42,548.62	\$ 2,731,593.47	\$ (2,296,789.58)	5,028,383.05

For Management Purposes Only

**South Walton County Mosquito Cont. Dis
Check Register**

For the Period From Apr 1, 2019 to Apr 30, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
ACH	4/1/19	Trustmark	102001	18.50
EFT	4/1/19	State of Florida Disbursement Unit	102001	498.85
	4/1/19	First Bankcard Services	102001	
Direct deposit	4/2/19	Payroll #13	102001	25,932.18
EFT	4/16/19	Internal Revenue Service	102001	10,745.90
EFT	4/16/19	Nationwide	102001	645.00
5013	4/16/19	Airgas	102001	85.00
5014	4/16/19	CenturyLink	102001	352.70
5015	4/16/19	Choctawhatchee Electric Cooperative	102001	543.92
5016	4/16/19	DAG Architects, Inc	102001	1,200.00
5017	4/16/19	The DeFuniak Springs Herald Breeze, Inc	102001	77.50
5018	4/16/19	DEX Imaging	102001	164.54
5019	4/16/19	Elevated Plumbing, LLC	102001	125.00
5020	4/16/19	FedEx	102001	261.05
5021	4/16/19	Great America Financial Services	102001	153.13
5022	4/16/19	I Fix Computers	102001	623.19
5023	4/16/19	Mediacom	102001	291.89
5024	4/16/19	Medley Printing	102001	168.00
5025	4/16/19	Patrick Pilcher, WC Property Appraiser	102001	7,167.67
5026	4/16/19	Preferred Governmental Insurance Trust	102001	364.00
5027	4/16/19	Regional Utilities of Walton County	102001	65.61
5028	4/16/19	Verizon Wireless	102001	598.68
5029	4/16/19	Waste Management of NW Florida	102001	42.17
Direct Deposit	4/16/19	Payroll #14	102001	21,005.04
EFT	4/16/19	Nationwide	102001	645.00
EFT	4/16/19	Internal Revenue Service	102001	5,868.37
	4/16/19	Denis Rietenbach	102001	257.80
EFT	4/22/19	State of Florida Disbursement Unit	102001	498.85
ADJ1	4/25/19	Denis Rietenbach	102001	
EFT	4/26/19	First Bankcard Services	102001	2,775.24
EFT	4/29/19	American Family Life Assurance Company	102001	949.26
EFT	4/29/19	Blue Tarp Financial, Inc.	102001	1,539.68
EFT	4/29/19	Internal Revenue Service	102001	567.07
ADJ	4/30/19	Darrin E. Dunwald	102001	
ADJ	4/30/19	Cynthia D. Dye	102001	
Total				84,230.79

**SOUTH WALTON COUNTY MOSQUITO CONTROL DISTRICT
ACTIVITY REPORT - APRIL 2019**

ADULTICIDE

	TOTAL		UNIT			
CHEMICAL	OUTPUT	UNIT	VALUE	DOLLAR VALUE		
ML KONTR	1.33	GAL	54.5	\$72.49		
DELTAGAR	27.5	GAL	173.63	\$4,775.93		

LARVICIDE

CHEMICAL	TOTAL OUTPUT	UNIT	UNIT VALU	DOLLAR VALUE		
ALTOSID XE	3799	UNIT	3.44	\$13,068.56		
VECTOBAC	9.25	POUND	35	\$323.75		
COCO BEAF	35	OUNCE	0.1527	\$5.34		
FOURSTAR	5.5	POUND	11.31	\$62.21		
NATULAR C	77	POUND	15.83	\$1,218.91		
TOTAL				\$19,527.19		

HERBICIDE

Cornerston	32	OUNCES				
------------	----	--------	--	--	--	--

SERVICE R	DRAINAG E/DITCH	FISH	INSPECT & TREAT	THANK YC	OTHER	SPRAY ROUTES
62	5	2	29	5	3	26
						11 TRAINING

SENTINEL CHICKENS

	OUT				
#####	175A	County line/B11B	11178	≥40	EEE
#####	155A	Sub station / B7B	11220	≥40	EEE

OUTREACH

BUTLER EL	21 CLASSES
BAY ELEME	12 CLASSES
EARTHDAY	April 27, 2019

**South Walton County Mosquito Cont. Dis
Check Register
For the Period From Apr 1, 2019 to Apr 30, 2019**

Filter Criteria includes: Report order is by Date.

HAND ARENDALL HARRISON SALE LLC

600 GRAND PANAMA BLVD, 4th FLOOR
PANAMA CITY BEACH, FLORIDA 32407
(850) 769-3434 Facsimile: (850) 769-6121
FED. I.D. NO. 63-0259798

Invoice 269578
May 14, 2019

South Walton County Mosquito Control District
Attn: Executive Director
Post Office Box 1130
Santa Rosa Beach, FL. 32459
US

ID: 36694-227912

Billing Attorney: Amy E. Myers

Re: General Representation

For Services Rendered Through April 30, 2019

PAYMENT DUE UPON RECEIPT

If you would like to submit payment by Credit Card, please use the following link:
<https://secure.lawpay.com/pages/handarendall/operating>
or please contact Accounts Receivable at 251-694-6329.

Balance Forward		3,430.00
Current Fees	3,015.00	
Total Current Charges		3,015.00
Total Due		6,445.00

Open Invoices

Invoice Date	Invoice Number	Original Amount	Payments and Credits	Balance
04/09/19	267451	3,430.00	0.00	3,430.00
Totals		3,430.00	0.00	3,430.00

Total of Current and Prior Charges 6,445.00

PLEASE RETURN THIS PAGE WITH YOUR PAYMENT

For Billing Inquiries, Please Call Our Billing Department at (850) 769-3434.

Hand Arendall Harrison Sale LLC

600 GRAND PANAMA BLVD, 4th FLOOR PANAMA CITY BEACH, FLORIDA 32407 (850) 769-3434

South Walton County Mosquito Control District
I.D. 36694-227912 - AEM
Re: General Representation

May 14, 2019
Invoice 269578
Page 2

Fees

Date	Atty	Description	Hours
04/03/19	AEM	Follow up meeting with County attorney.	0.25
04/08/19	JCD	Email with client re: scheduling final interviews.	0.20
04/10/19	AEM	Follow up investigation.	0.20
04/10/19	JCD	Continue investigation of employment matters.	3.60
04/12/19	AEM	Email from and telephone call to Shirley Steele.	0.10
04/15/19	JCD	Continue drafting investigative report.	1.70
04/15/19	AEM	Telephone call to Shirley Steele.	0.25
04/16/19	AEM	Telephone call from Sidney Noyes. Note to file.	0.50
04/16/19	JCD	Continue drafting investigative report.	3.60
04/17/19	AEM	Email from and telephone call to Shirley Steele re: meeting, employee matters.	0.40
04/17/19	AEM	Telephone call from Shirely Steele re: public records.	0.25
04/17/19	AEM	Telephone call from Shirley Steele re: recourse against retired person making threats against commissioner.	0.30
04/17/19	AEM	Review investigative report.	0.40
04/17/19	JCD	Continue drafting report.	2.30
04/18/19	AEM	Telephone conference with Shirley Steele and Harley Sampson re: public records request, TRC participation.	0.30
04/24/19	AEM	Email from and to Shirley Steele re: COBRA notice.	0.40
04/26/19	AEM	Email from and to Harley Sampson re: volunteer program. Review proposal. Review employee manual. Review Veterans preference exemptions.	0.75
04/29/19	AEM	Email from and to Amy Tracy and Harley Sampson re: ditch issue. Continue review volunteer program.	0.50
04/30/19	AEM	Telephone call from Holly Dincman re: Liles case mediation.	0.50
Total Hours			16.50