



South Walton County Mosquito Control District  
2024-2025 Regular Board Meeting  
Thursday, May 15, 2025 – 10:00 AM  
**Minutes of Meeting**

The Board of Commissioners of the South Walton County Mosquito Control District held its Regular Board Meeting at the District Office at 774 North Highway 393, Santa Rosa Beach, Florida, on May 15, 2025, at 10:00 AM.

Chairman Steve Young called the meeting to order on May 15<sup>th</sup> at 10:05 AM and opened with a Prayer and Pledge of Allegiance to the American Flag.

The Commissioners attending the meeting were Doug Liles, Steve Young, and Kristine Faulk. Attorney Amy Myers was available by phone.

Staff Present:     Darrin Dunwald, Director  
                          Cammie Henderson, Finance & HR Manager  
                          Gerry Williams, Operations Manager

**APPROVAL OF MINUTES**

April 17, 2025, Regular Board Meeting Minutes

Request a motion to approve the April Regular Board Meeting Minutes.

Motion by: Commissioner Doug Liles

Second by: Commissioner Kristine Faulk

Motion approved: Unanimously

**PUBLIC COMMENT - NON-AGENDA ITEMS - None**

**CONSTRUCTION UPDATE**

Administration Building Update by Darrin Dunwald & Gerry Williams

Roofing material is being replaced.

Asphalt – 1<sup>st</sup> layer will be set

Flooring is almost done.

They are leveling all areas.

Our operators got everything moved and out of the way in one day.

Returning the rented gas tanks, Airgas.

We are still on schedule and on budget

Phase II

Starting site work.

**ADMINISTRATION'S REPORT**

Financial Report for April – Discussion ensued

April Expenditures. Discussion ensued

Request a motion to receive April expenditures as presented for the CPA to review

Motion by: Commissioner Doug Liles

Second by: Commissioner Kristine Faulk

Motion approved: Unanimously



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Resolution 25-009 Dress Code Policy (motion) – Discussion ensued.

Motion by: Commissioner Doug Liles

Second by: Commissioner Kristine Faulk

Motion approved: Unanimously

Resolution 25-010 Attendance Policy (motion) – Discussion ensued.

Motion by: Commissioner Kristine Faulk

Second by: Commissioner Doug Liles

Motion approved: Unanimously

LEGAL

March Billing (motion)

Motion by: Commissioner Doug Liles

Second by: Commissioner Kristine Faulk

Motion approved: Unanimously

OPERATIONS

April Summary with Lab Report – Discussion ensued

Mosquito Control Ditches issues – Discussion ensued

Enforcement of the Ditch 25' setback.

Response from the County on Mosquito Ditches -Discussion ensued

Commissioner Doug Liles stated he was sending her his letters about the MS4. He stated that these are his opinions and not those of the board. Discussion ensued

Commissioner Doug Liles requested a public records request on MS4 information.

Darrin Dunwald will send the letter today to Walton County in response to MS4.

COMMISSIONERS

Seat – 1 Doug Liles – still having email issues. Requested that Cammie make an appointment for him—any time during business hours during the week.

DAG fees need to be according to Industry Best/Accepted Practices

How do you classify this building? (How complicated is it?)

What is this building's architectural classification, and what is the industry standard for the percentage of architectural work we get?

Seat—2 Steve Young—Commissioner Steve Young wants us to be more formal and prepare an annual report to explain the additional funds. A discussion ensued.

Seat – 3 Kristine Faulk - None

ADDITIONAL NON-AGENDA ITEMS – None



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## PRIOR ACTION ITEMS

Opened	Item	Action	Due Date	Closed
03/27/2025	This is a follow-up on the MS4 request sent to Walton County.	Doug would like a copy of the letter that was sent.	04/2025	5/15/2025
3/27/2024	The TRC stormwater plan is not correct for development. It is a public health safety issue with West Nile. Amy Myers needs to become more familiar with the procedural process, so we don't forfeit our chance to counter some of these issues before they're approved. Adversely affected party.	Downstream issues effect. Darrin requested that a copy of the stormwater file be sent to our engineer.  JARS COVE  Darrin sent a report from SWMD engineer to TRC on the stormwater issue.	05/2025	5/15/2025
02/2025	Amy Myers to see how we can ensure our ditches appear on a legal search.		05/2025	

## FUTURE ACTION ITEMS

01/2025	Create a project on furniture surplus.	Update: Garage sale in June	07/2025	
9/2024	Commissioner Doug Liles asked about the realistic cost of a claim for drone liability.		06/2025	
9/2024	Director Darrin Dunwald will consult with other districts to determine how they have handled drone liability.		06/2025	
02/2025	Strategic Plan	How do our 23-24 numbers compare to our new goals/plan?	07/2025	
11/2024	Financial Advisor	Create a project.	07/2025	

### NEW ACTION ITEMS:

Outreach Update – Discussion ensued.

COMMENTS BY COMMISSION AND PUBLIC - None



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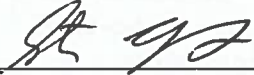
Request for motion to Adjourn by Chairperson Steve Young

Motion by: Commissioner Kristine Faulk

Second by: Commissioner Doug Liles

Motion approved: Unanimously

Chairperson Steve Young adjourned the meeting at 11:52 AM.

Chairperson Steve Young: 

Commissioner Kristine Faulk: 

Commissioner Doug Liles: 